

## **NOVEMBER 2002**

- Created an Ad Hoc Committee to review the issue of emerging technologies and individuals not meeting the requirements for ACMLT registration but working within the laboratory - for the development of recommendations for Council's review and consideration
- Created an Ad Hoc Committee on Member Communications to develop ACMLT Communications promotional material for the membership - a need identified by the Communications Committee and a College Strategic Plan initiative
- Supported the recommended "Next Steps" from the Continuing Competence Steering Committee for the directions to take with regard to the preliminary developmental next steps for the MLT Continuing Competence Program
- Supported the sharing of MLT aggregate demographic information with stakeholder for the benefit of MLT's
- Approved the *MLT Practice Position Statement*
- Approved role descriptions for the College Complaints Director and Hearings Director
- Approved the Annual Review of College Policies and revisions as recommended by the Legislation Committee
- Declined a request for financial sponsorship but indicated support for free advertising and promotion in the Spectrum and on the Website
- Approved the College 2003 Budget
- Approved the appointment of 2003 Committee Chairpersons

## **OCTOBER 2002**

- Approved 3-year Strategic Plan: 2003 - 2005
- Approved contract with MODE for Convention Scientific Session coordination and oversight
- Approved revisions to Award of Distinction guidelines
- Approved a \$30.00 Administration Fee for pro-rated MLT Practice Permits
- Reviewed miscellaneous items for referral back to Committees for further discussion and developmental work

## **SEPTEMBER 2002**

- Council reaffirmed its position that applicants for MLT registration and an MLT Practice Permit must possess Canadian Society for Medical Laboratory Science (CSMLS) Certification as the minimum "Gold Standard."

Mandatory registration in Alberta applies to MLTs meeting the minimum requirements for registration with the College and who are **providing professional services directly to the public, supervising those providing professional services, or teaching those about to be providing professional services.**

Only those registered with the College may use the titles "Medical Laboratory Technologist" (MLT) or "Registered Medical Laboratory Technologist" (RMLT).

The MLT Schedule to the HPA (Section 3 of Schedule 11) describes the practice of a medical laboratory technologist as follows: In their practice, medical laboratory technologists do one or more of the following:

- a. collect and analyze biological samples, perform quality control procedures, and communicate results that have been critically evaluated to ensure accuracy and reliability,
- b. teach, manage, and conduct research in the science and techniques of medical laboratory technology, and
- c. provide restricted activities authorized by the regulations.

**NOTE:**

The MLT Regulation pursuant to the Act does not authorize any restricted activities for medical laboratory technologists.

- It is an offence under legislation to hire individuals to perform medical laboratory work who possess the qualifications for registration with the College and who meet the requirements for mandatory registration but who are not registered with the College.
- Individuals who have specialized training in areas such as Molecular Technology or other areas, and who need to apply for MLT registration with the College, must proceed as follows:
  - a. Apply to the CSMLS for a Prior Learning Assessment (PLA)
  - b. Address gaps in training and clinical skills as identified in the CSMLS PLA
  - c. Obtain written permission from the CSMLS to challenge the CSMLS Certification Exam(s)
  - d. Apply to the Alberta College of Medical Laboratory Technologists (ACMLT) for a one-year Temporary MLT Practice Permit pending successfully passing the CSMLS Certification Exam(s)
  - e. Upon passing the CSMLS Exams - apply to the ACMLT for upgrading to a full standing MLT with a Practice Permit on the appropriate Register.
- Council directed that the issue of individuals working as Technologists in Molecular Diagnostics or other areas but who do not meet the minimum requirements for registration with the College be investigated by:
  - 1) Directing a letter to the CSMLS regarding Prior Learning Assessments for individuals with specialized training and what the options are in support of these individuals to meet the requirements for challenging CSMLS Certification Exams
  - 2) Directing a letter to Employers informing them of the status of individuals not meeting the minimum requirements for registration with the College as an MLT
  - 3) Directing letters to the CSMLS Council of Presidents and the Regulated Provinces as signatories to the Mutual Recognition Agreement (MRA), requesting that the eligibility requirements for Molecular Technologists and others with specialized training relative to regulated status as MLTs be

reviewed.

- Approval of the Professional Development Program revisions for printing and distribution to members. Currently this program is voluntary. The Continuing Competence Program as mandated under the HPA is currently in the very preliminary stages of development by the Continuing Competence Steering Committee. Information updates regarding the progress of the Continuing Competence Program development will be published regularly in the Spectrum and posted to the website.
- Approval of action plans in support of the ACMLT Strategic Plan, including key strategies, measurable accomplishments, performance indicators and outcome measures, and a progress monitoring schedule.
- Approval of an improved and revised Volunteer Resource Form for volunteer recruitment to ACMLT committees and working task groups.
- Approval of the 2003 Registration Renewal Notice forms and the Initial/Reinstatement application forms. MLT forms have been differentiated from the Voluntary Member forms as the former only are issued under the authority of the Health Professions Act.
- Approval of Council and Committee Self-Evaluation procedures and processes for year-end review activities as stipulated in ACMLT Policy.
- Announcement by government of appointed Public Members, to be announced to the ACMLT membership at the AGM in Red Deer. Biographies will be published in the Spectrum and posted to the website.

## **JUNE 2002**

- Member on-line registration planning deferred to January 2003
- PD Certificate Program revisions referred back to the CE/PD Committee for further review and discussion
- Appointment of Liaison Officer Debbie VanLanduyt in East Central Regional Health Authority #7 approved by Council
- Provision of ACMLT member demographic aggregate data to the Council of Lab Leaders approved by Council
- Recommendation by Council that a CSMLS representative be invited to speak at the 2002 AGM with regard to degree entry progress and action plans

## **MAY 2002**

- 2003 annual fee schedule approved as follows:
  - MLT \$230
  - MLA \$100

- Associate \$100
- Initial Application Fee \$100
- Reinstatement Fee \$ 75
- Late payment penalty \$ 75
- Renewals to be mailed by the middle of September to ensure receipt by members by October 1, allowing 60 days lead time for payment of renewal fees before the late payment penalty applies
- Member communication regarding 2003 annual fee schedule to be achieved through:
  - Communications Committee members and Liaison Officers
  - Spectrum
  - Website postings
- 2003 ACMLT fall conference and CE/AGM
  - Marks the 50th anniversary of the ACMLT (ASMLT)
  - MODE Group to organize the scientific sessions
  - ACMLT volunteers to organize socials and exhibits
  - Location: Canmore
- Legislation Committee review of Council Process Policies completed with Council approval of amendments
- Council approval of additional funds for NAIT MLT student award
- Council approval of required funds for reprint of MLT Standards of Practice, incorporating changes relevant to name and proclamation changes
- Council approval of appointment of co-representatives Karen Heaton and Glenda Stark to the CE/PD and Communications Committees

## **MARCH 2002**

- College Organizational Chart approved pursuant to the HPA (see enclosure in this issue of the Spectrum)
- Communications Committee recommendations to pursue communications enhancement efforts with outsourcing expertise supported
- Supported the development of a contract for Scientific Session organization in conjunction with the College AGM
- Endorsed the contents of a Nominations Information Package to support recruitment efforts for nominations to Council
- Communications Committee recommendations for volunteer recognition to employers supported
- Publication advertising rate guidelines revised
- Executive Director requested to prepare a College Staffing Needs Analysis for Council
- College Bylaws revised and approved pursuant to requirements under the HPA

## **JANUARY 2002**

- Council sub-committee formed to develop College Critical Success Factors (CSFs)
- Executive Director / Registrar appointed as College Complaints Director pursuant to the requirements under the Health Professions Act (HPA)
- Pat Eisler appointed as College Hearings Director pursuant to the requirements under the HPA
- Former Conduct and Competency Committee members appointed to the Regulated Member Resource List (RMRL) pursuant to the requirements under the HPA. RMRL members to serve as resource members as required for:
  - Investigations
  - Hearings
  - Complaints Review Committee