

December 2, 2006

Council:

Endorsed the final revised version of the MLT Profession Regulation for Government approval. Stakeholder consultation and feedback to Government was part of the process in developing the final revised version.

Received the final executive summary, report and recommendations from the Restricted Activities Task Force on Restricted Activities for laboratory professionals. The report and recommendations deal with identifying Restricted Activities for laboratory professionals. Meetings with Government are pending with regard to Restricted Activities as they apply to regulated laboratory professionals. The RATF was acknowledged for their diligence and hard work in completing this assignment. The task force was disbanded.

Approved position statements on Restricted Activities and MLA Regulation.

Reviewed the issue of escalating costs associated with sponsoring the annual convention and the need for the College to either subsidize projected deficits or achieve balanced budget and cost recovery (of the event) through other means. Council directed that a short member survey be published in the January/February Spectrum and posted to the website to solicit member feedback. Council recognizes and respects the importance of the annual convention as a member service.

Completed a summary response to the Canadian Medical Association (CMA) survey regarding accreditation of MLA training programs in order to move toward CSMLS certification for MLAs.

Approved the 2007 College operating budget and the Council 2007 meeting schedule.

Approved \$40 to be charged for replacing members' continuing competence binders. This charge represents cost recovery for the second or subsequent binders. The initial or reinstatement fee covers the cost of the first binder.

Meetings in 2007:

March 10 (Edmonton)

June 9 (Calgary)

August 25 (Edmonton)

September 15 (AGM) (Edmonton)

December 1 (Edmonton)

September 16, 2006

Council:

Reviewed a submission from the ICES (International Credential Evaluation Service) with regard to reviewing degree credentials and provided direction for future consideration by the Registration Committee.

Passed a motion approving an administration fee of \$500 for all requests for a review or an appeal under Part 4 of the Act.

Appointed a volunteer to each of the following:

- * Editorial Working Task Group
- * Regulated Member Resource List, and
- * Registration Committee.

Directed that the Legislation Working Sub-Committee draft position statements on:

- * Laboratory working conditions and staff burnout
- * Human resource shortages

Approved the following either as submitted by the Legislation Working Sub-Committee or with revisions:

- * Point of Care (Near Patient) Testing (revised)
- * Broadening Practice (revised)

- * Bridging Programs (new)
- * Operational Personnel Policies (revision)
- * Program Policy Volunteer Membership (new)
- * Finance Policy - Budget (revised)
- * Council Process Policy - Succession Planning (revised)
- * Council Process Policy - Governance Evaluation (revised)

June 10, 2006

Council:

Received and reviewed numerous reports and updates related to College strategic and regulatory directions and operations to date, including:

- * MLA Regulation Steering Committee progress report to date
- * Restricted Activity Task Force progress report and update
- * Regulatory reports including registration numbers to date and Continuing Competence program updates
- * CSMLS reports and updates
- * Government feedback regarding MLT regulation amendments

Council endorsed 2006 Award recipients as follows:

- * 2006 Award of Distinction to Lia Green
- * 2006 Awards of Merit to Shelley Stevens and Tammy Klein

Council directed that a letter be sent to the Minister of Health requesting amendments to the Restricted Activities on the Government Organization Act and that the Minister entertain a submission from the College specifying Restricted Activities for Medical Laboratory Technologists.

Council, upon reviewing College administrative costs, passed the following motion:

Background:

Whereas the costs to bring the Registration Committee and/or Council to a face to face meeting to hear a request for a decision, review, or appeal far exceed the revenue generated from the administration fee, and
 Whereas other Colleges request as much as \$1,000 to \$2,500 for this process, and
 Whereas a higher fee would defer unfounded requests for a review or appeal or those that are frivolous or vexatious,

Action:

Be it moved that the administration fee for a review or appeal of a decision be increased from \$150 to \$500.

Carried

Upon reviewing the difficulty in filling a nomination slate for 2007 College Council, Council directed that:

- * The annual development budget for Councilors be increased to accommodate leadership professional development opportunities for more Councilors each year;
and
- * In addition to the 20 letters of invitation to potential nominees that were sent out in January (2006), that former volunteers be contacted and encouraged to let their name stand for Council; and
- * An ad be placed in the August NEWSUpdate, advertising the benefits of serving on Council

Council reviewed policy amendments as recommended by the Legislation Working Sub-Committee, and approved policies and/or revisions as follows:

- * Registration Committee Terms of Reference (revised)
- * Editorial Working Task Group Terms of Reference (new)
- * Member (MLT) Registration (revised)
- * Substantial Equivalency route to MLT registration (revised)

- * Voluntary membership
 - * Medical Laboratory Assistants (revised)
 - * Associates (new)
 - * Honorary members (new)
- * Operational Program Policy Emergency Preparedness (new)

March 11, 2006

Council:

Received and reviewed numerous reports and updates related to College operations and strategic directions to date, including:

- * 2005 Audited Financial Statements
- * 2005 Annual Report - for publication
- * Substantial equivalency route to MLT registration report and recommendations for process revisions, based upon the 2005 implementation year.
- * MLA Regulation Steering Committee progress report to date.
- * Restricted Activity Task Force progress report and update

After careful review and consideration of the Liaison Officer role description and relevance to the College structure and operations, passed the following motion:

Background:

Whereas liaison officer positions in the Regional Health Authorities have been vacated over time through attrition; and
 Whereas vacancies have been consistently advertised on the College website and in the Spectrum with sparse to no response; and
 Whereas the liaison officer position and role may no longer be relevant to College operations considering the improved communication venues associated with the strategic timing of the Spectrum publications, comprehensive website postings, the 1-800 number and increased usage of electronic (email) communications; and the hiring of the Communications Leader; and
 Whereas the current Liaison Officer positions are expiring at the end of 2006.

Action:

Be it moved that the liaison officer role be deleted as a volunteer role, effective as of December 31, 2006 and that the Council Process Policy CP 13.1 be archived at that time.

Carried

Approved the creation of an Editorial/Proofreading Working Task Group, and requested the Legislation Working Sub-Committee develop a terms of reference and role description for the Working Task Group.

Reviewed policy amendments as recommended by the Legislation Working Sub-Committee and the auditors, and approved policies and/or revisions related to:

- * role of the public member
- * proposed bylaw revisions for referral to the membership at the Annual General Meeting in Canmore on Sept 29, 2006
- * Financial activities
- * Continuing Competence Committee Terms of Reference

Approved the 2007 annual dues for MLT and voluntary members as follows:

Background:

Whereas College MLT annual dues are comparable to/lower than those of Colleges of similar size; and
 Whereas the increase for 2007 (1.28%) is lower than the projected 2.5% cost of living increase; and
 Whereas the other fees were increased in previous years, will remain the same for 2007

Action:

Be it moved that the 2007 annual dues for College members be as approved as follows:

- * MLT annual dues: (from \$390) to \$395
- * Renewal discount fee for renewals received no later than Nov 30: \$70
- * Voluntary members (MLAs and Associates) (no change from 2005/06): \$157
- * Initial application administration fee (no change from 2006): \$125
- * Reinstatement application administration fee (no change from 2006): \$100

Carried