

## December 1, 2007

The following highlights and summarizes key discussions/decisions of Council that may be of interest to members of the College and key stakeholders.

Council:

- Accepted the retirement notice of Executive Director/Registrar (ED/R) Sandra Shaw. Sandra's current contract of employment expires June 1, 2008 and which states that 6 months notice regarding intentions to renew or not must be provided to Council.
- Approved an Executive Director/Registrar Succession Policy and directed that terms of reference be developed for an ED/R Search Committee. Individuals for appointment to the Search Committee were identified.
- Reviewed strategic priorities for 2008 and beyond.
- Ratified volunteer appointments.
- Approved position statements on:
  - Supervision
  - Human Resources and Workplace Challenges
- Reviewed a Code of Ethics for Alberta MLTs and Standards of Practice revisions - both documents will go out for member and stakeholder consultation.
- Approved and annual retired member fee of \$75.
- Approved the 2008 Annual Operating and Capital Budget.

## August 25, 2007

Council:

- Authorized entering into a three year contract with Oomph Events Management to assist with the 2008, 2009 and 2010 conventions
  - Council revised the 2008 Convention location to Calgary to maximize potential attendance
  - Council directed that future conventions rotate between Edmonton and Calgary with an occasional parks destination of Banff or Jasper. The trend with most College's is to favor the larger centers for their convention venues as the majority of professionals practice in these areas.
  - Council plans to develop some incentives to assist convention attendance by professionals living in fringe areas.
- Approved entering into an agreement with the Canadian Medical Association to become a Provincial Accreditation (Program) Sponsor.
- Endorsed an Electronic Newsletter - targeting Employers
- Filled volunteer vacancies as authorized in the current Bylaws and College Policy

## June 9, 2007

Council:

- Completed their review of the annual Convention. Council directed that the College continue with the 2 day format for the annual convention. The 2008 convention will be held September 26 - 27 in Calgary.
- Reviewed the projected 2008 Budget and noted the excessive rent increases that will occur by 2010/2011 (current economic trends in Alberta).
- Reviewed the following draft position statements for publication in the August *NewsUPDATE* and presentation at the AGM for member consultation and feedback.
  - \* Draft 4 Supervision
  - \* Draft 6 Human Resources and Workplace Challenges

- Bylaw amendments respecting electronic voting were discussed by Council. Council agreed to amendments for presentation to the membership at the AGM for approval. Bylaw amendments are necessary to support electronic voting if Council chooses to implement this process at some time in the future.
- Directed staff to pursue the possibility of implementing web based electronic surveying of the membership.

## March 10, 2007

### Council:

- Reviewed the matter of the annual Convention and member feedback to the mini survey published in the January/February *Spectrum* and posted to the website. In spite of the deficit situation of hosting the annual Convention, Council ethically and morally supports the continuation of the annual Convention in some format. Membership support and attendance at the annual Convention may very well increase in future as a result of the implementation of the mandatory Continuing Competence Program. A working group session of Council will review the matter of conventions prior to the June Council meeting.
- Approved the 2006 Annual Report and Audit Report for the fiscal year ending December 31, 2006 for submission to the Minister of Health and the membership at the Annual General Meeting. The Annual Report will be posted to the website for access by all members, and a notice to this effect posted in the May/June *Spectrum*.
- **Member Dues 2008 - First Notice:**  
**Motion:** Whereas under the Health Professions Act (HPA) the Council is responsible for maintaining sustainability of the College and whereas ACMLT Bylaw 4.8 gives Council the authority to set annual member dues, be it moved that the following fee structure be approved:  
 \* Regulated member (MLT) - \$410 (4% increase from \$395) with a \$50 renewal discount if paid/postmarked by November 30.  
 \* Voluntary members (MLAs and Associates) - \$160 (2% increase from \$157)

Rationale: General across the board escalation of operating costs associated with all programs and services.

Annual dues of comparable professions published in the May/June *Spectrum*.

- Directed the Legislation Working Sub-Committee to revise position statements on:  
 \* Supervision  
 \* Human Resources & Workplace Challenges  
 for Council review at the June meeting prior to placing on the AGM agenda for member consultation and feedback at the AGM.
- Approved 2006 Bursary Awards for three applicants, totaling \$823.30
- Approved National Medical Laboratory Week funding for seven sites, totaling \$2,490
- Approved in principle the Terms of Reference for the Tri College Ad Hoc Interdisciplinary Collaboration (ACMLT, ACMDTT, ACCLST) in keeping with current College strategic directions.