



The 2019 Registration and MLT Practice Permit Renewal Season Commences September 15, 2018.

The registration and MLT Practice Permit renewal process can be accessed using the secure Member login on the CMLTA website: www.cmlta.org.

PAY EARLY AND SAVE!

2019 MLT Renewal Dues:

September 15 - October 31, 2018: \$450

November 1 - November 30, 2018: \$500

December 1 - 31, 2018: \$625 (Dues + \$125 admin fee)

After December 31, 2018: An additional \$500 payment may be applied.

As announced in the May 2018 issue of *The Commentator*, the CMLTA has created a *Jurisprudence Learning Module*. The *Jurisprudence Learning Module* is a resource to highlight elements of legislation, registration, the Continuing Competence Program, professional conduct and discipline, and general matters such as the principles of good governance applicable to the practice of medical laboratory technology in Alberta. The *Jurisprudence Learning Module* acts as a study guide and preparation tool for the annual jurisprudence examination. As new developments in legislation or CMLTA policy arise, the *Jurisprudence Learning Module* will be updated to provide information necessary to answer new jurisprudence examination questions. The CMLTA encourages all Regulated Members to view the *Jurisprudence Learning Module* located on our website: <http://cmlta.org/home/practice-resources/jurisprudence-learning-module/>.

Legislated Deadline for Registration and MLT Practice Permit Renewal

Individuals working without a 2019 registration and MLT Practice Permit after December 31, 2018 are in contravention of the *Health Professions Act* (HPA) and shall be subject to sanctions under the HPA. Individuals practicing on or after January 1, 2019, without a 2019 registration and MLT Practice Permit are

subject to an additional \$500 payment and may also be subject to a complaint of unprofessional conduct, including discipline sanctions.

In this circumstance, the CMLTA also sends notification to the employer after January 1, 2019 indicating the individual must cease working as an MLT immediately until they are in possession of a valid registration and MLT Practice Permit and provide evidence of such to their employer.

Reminders:

- In preparation for the annual renewal season, the Regulated Member login is unavailable September 1-14, 2018; however, the public domain of the CMLTA website will remain accessible.
- Online payment may only be made by VISA or MasterCard. Interac is offered from the following financial institutions: TD, BMO, RBC, and Scotiabank.
- After submitting payment, you will receive an internet purchase receipt from info@cmlta.org and a separate email from mail-service@rsmart.ca containing your renewal documents. Once the CMLTA has reviewed and approved your renewal, you will receive your MLT Practice Permit and official tax receipt from mail-service@rsmart.ca. Please add both email addresses to your safe senders list.
- To ensure timeliness, fairness, and to meet fiduciary responsibilities, the CMLTA uses electronic means (email) as the primary source for all communication. All Regulated Members are responsible for receiving, reviewing, and where necessary, responding to all communications from the CMLTA.
- The emailed purchase receipt is only confirmation of payment; it may take an additional **4-6 weeks** for a renewal to be processed and an MLT Practice Permit and official tax receipt to be emailed. Those choosing to renew mid-December, should not expect a 2019 registration and MLT Practice Permit by December 31, 2018.

NOTE: The CMLTA office will be closed December 24, 2018 to January 1, 2019.

The CMLTA does not provide the option to pay CSMLS annual membership fees with the payment of CMLTA registration dues. Regulated Members will need to contact the CSMLS directly for the payment and renewal of [CSMLS memberships](#).

Recent Graduates with Provisional and/or Conditional MLT Practice Permits

Please remember to email, fax, or mail a copy of the CSMLS Statement of Examination Results or CSMLS Certificate and a copy of MLT diploma/degree to the CMLTA to be upgraded to a full-standing Practice Permit. Official sealed transcripts stating MLT diploma/degree awarded sent directly from the educational institution to the CMLTA will be accepted in lieu of diploma/degree.

Retiring/Moving Out of Province/*Leave of Absence

Pursuant to the HPA, MLTs are required to notify the CMLTA immediately of any changes in employment status resulting in the non-renewal of a registration and MLT Practice Permit for 2019. Please submit a *Notice of Non-Practice* form which is available on the CMLTA website or by contacting info@cmlta.org.

*If an individual is employed as an MLT and is NOT providing professional services, but is on a paid leave and receiving employer benefits (e.g. sick leave, parental leave, long term disability), registration is still mandatory and an MLT Practice Permit is required as the payment of benefits is contingent upon MLT employment.

Renewal Questions

Direct all questions to info@cmlta.org or consult the website: www.cmlta.org.

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